



Nursery Admissions Policy 2026-27

	Name	Date
Reviewed	Mrs Schaper	June 2024
Reviewed	Mrs Schaper	June 2025
Reviewed	Mrs Schaper	June 2026
Next Review	Mrs Schaper	July 2027

Version Control

Date	Change
June 2023	Page 3 – age of eligibility changed
	Page 3 – combination of sessions available amended
June 2025	Page 3 - information regarding wrap around care
September 2026	Page 3 – information regarding nursery session times and wraparound care

We operate an inclusion and equality policy and ensure that all children have access to nursery places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

Children are eligible for entry into the nursery between the ages of 3 and 4.

There are 24 full time equivalent places in the Nursery, with each session lasting 3 hours. These will be allocated according to the criteria below and not whether the applicant requires a 15 or 30 hours place.

Parents can choose from 5 morning sessions or 5 afternoon sessions or 5 full days. You may also book for a combination of funded and non-funded sessions depending on availability. All funded or paid sessions must be booked and paid for in advance. All sessions have a four week notice period.

We offer 30 hours of funded provision for eligible parents: to find out if you are eligible for 30 hours free child care please visit: www.childcarechoices.gov.uk. Funded sessions are 09.00-12.00 (morning session), 09.00-15.00 (Full day) and 13.00-16.00 (afternoon session) valid until July 2027.

We also offer non-funded Wraparound Care sessions 07.45-09.00, 16.00-18.00 and a non-funded Nursery extended session 15.00-16.00. These sessions are not part of our funded offer and are invoiced separately.

From September 2027 the session times for Nursery will change.

Funded places will be available for 8.40-11.40 (Morning Session), 08.40-14.40 (Full Day) and 12.40-15.40 (Afternoon Session).

Wraparound Care sessions will also change 07.45-08.40, 16.00-18.00 and a non-funded Nursery extended session 14.40-16.00. These sessions are not part of our funded offer and are invoiced separately.

When allocating places in the nursery the following criteria is used:

1. Existing children who would like to increase or change their session
2. Siblings of children attending Raglan Nursery / Raglan School
3. Remaining eldest children on the waiting list.

We operate a waiting list and places are allocated when they become available according to the same criteria.

Attendance at the nursery does not guarantee a place in the main school. Parents must apply for a place in Reception Class following the Bromley Admission Process.

Prior to a child attending Raglan Nursery, parents must:

- Provide a copy of the child's birth certificate.
- Sign a copy of the Bromley Early Years Parent Contract – stating the hours your child attends which allows us to claim the government funded place.
- Sign and return the admission forms.
- Provide a photo of your child.