



# Raglan Football Club – RFC 2023/24

**KS2** Monday 3.15 - 4.15

**KS1 (Years 1 & 2)** Tuesday from 3.15 – 4.15

Please indicate which club by circling KS1 /KS2



## PLEASE COMPLETE THE FORM IN BLOCK CAPITALS

Child's Full Name:		Male/Female:
Name of 1 <sup>st</sup> Parent/Guardian:	Name of 2 <sup>nd</sup> Parent/Guardian:	
Home Telephone Number	Home Telephone Number:	
Work Telephone Number:	Work Telephone Number:	
Mobile Number:	Mobile Number:	

If parent/carer does not arrive to collect and is not contactable, name and contact number of emergency contact:

### Emergency Contacts

**Please ensure that you notify us immediately of any changes to contact information.**

1.Name:	Relationship to child:
Home telephone:	Mobile Telephone:
2.Name:	Relationship to child:
Home telephone:	Mobile Telephone:

### Medical Information

Please state all relevant medical information  
(Allergies, pre-existing injuries etc)

Does your child need to take medication whilst attending the club? (if Yes, please complete a permission to administer medication form)



# **Raglan Football Club**

## **Terms and Conditions 2023/24**

(Parents/Carers are required to sign this annually)

**Child's Name:**

**What we offer**

Our Club provides football coaching from a qualified football coach.

### **Terms and Conditions**

#### **Booking and Payment of Fees**

Sessions are charged at £5 per session, sessions are 3.15 to 4.15pm. Once sessions are reserved six term weeks notice is required in writing if you wish to amend or cancel your sessions. Sessions are booked termly and are payable in advance. Failure to adhere to the terms and conditions may result in children losing their place in the club.

- If the club is forced to close because of circumstances beyond our control (floods, snow, lack of services, force majeure), we will not be able to refund fees.
- I am aware that Raglan Primary School manages this club in accordance with policies in place within the school, including; Safeguarding, Behaviour & Relationships, Inclusion, Equality and Complaints. I can confirm that I am familiar with the policies which are available on the School's website.
- A Registration Form will need to be completed before your child is allowed to stay at Raglan Football Club. Please inform the club leader of any change in contact details including any additional information which may be relevant in caring for my child e.g. allergies, medical, additional needs etc. I give consent that, in the event that I am unable to be contacted, my child may undergo any emergency medical treatment as deemed necessary by medical personnel, if the delay in getting my signature is considered by the doctor to endanger my child's health and safety.
- When collecting my children I should arrive at the KS2 Playground and ensure my child is signed out on departure. I am aware that no child can be collected by anyone under 16 years of age and anyone collecting my child must be known by the club staff or by prearrangement with the club leader.
- Late Collection: Raglan Football Club sessions finish promptly at 4.15pm. Late fees will apply at a rate of £5 for every 5 minutes you are late after 4.15pm and a late charge will be added to your School Gateway account.

- **If a child attends Safari Club on the same day they are booked into the Football Club, parents must advise both parties so that they can arrange the safe handover from one to the other.**
- In line with the School policy Raglan Football Club will not be held responsible for the loss of valuables.
- Information held by Raglan Football Club regarding my child will be treated as confidential. However, in certain circumstances, for example if there are child protection concern, I understand that the Safeguarding Officer has a legal duty to pass certain information onto external agencies including: Local Authority Designated Officer for Safeguarding and Social Care in line the school's Child Protection Policy,
- I confirm that I have read and accept the terms and conditions above:

**Child's Name**.....

**Parent/Carer Name**.....

**Signature of Parent/Carer**.....